

**REGENERATION, COMMUNITY AND CULTURE
OVERVIEW AND SCRUTINY COMMITTEE
13 JANUARY 2009
WORK PROGRAMME**

Report from: Neil Davies, Chief Executive

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Co-ordinator

Summary

The item advises the Committee of the current work programme and enables adjustments to be made in light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers greater guidance on information Members wish them to provide when scrutinising an issue.

3.2 An agenda planning meeting took place on 17 December 2008. The Chairman agreed that an expression of dis-satisfaction with regard to a response to a petition requesting installation of an alley gate in Chatham would be programmed for discussion on 25 February 2009. This was because the workload for the agenda for the January meeting was already very large and the timescale for officers to provide a response, and petitioners to be notified, was too short.

4 Future work programme

4.1 Cabinet's Forward Plan

There are no new items on the Cabinet's Forward Plan within the remit of this committee.

5 Legal and financial implications

5.1 There are no financial or legal implications arising directly from this report.

6 Recommendations

6.1 Members are requested to:

- (i) consider the Committee's current workload and identify items for cancellation and/or for inclusion in the work programme set out at appendix A;
- (ii) agree that a petition referral on the installation of an alley gate in Chatham is added to the work programme for 25 February 2009.

Background papers

None.

Lead officer contact

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Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives	Timescale
Draft Capital and Revenue Budgets 2009/2010	Budget scrutiny	Peter Bown, Accounting Manager	To consider the budget proposals for 2009/2010 insofar as they affect this Committee.	13 January 2009
Local Transport Plan 2 (LTP2)	Policy development	Mark Johnson, Senior Transport Planner	This report will set out the details of the proposed submission to GOSE.	13 January 2009
Portfolio Holder in attendance – Portfolio Holder for Front Line Services	Executive accountability		To hold the Portfolio Holder to account for executive decision-making.	13 January 2009
Presentation from Kent Police and the Council's Road Safety Team	Service information	Andy McGrath, Assistant Director, Front Line Services	Kent Police are invited to give a presentation on the Roads Policing Strategy and the Road Safety Team on road safety issues.	13 January 2009
Regeneration Framework	Business management	Wendy Mesher, MRP Strategy and Support Manager	Annual update report on the progress made in the past year and the focus of work during the forthcoming year.	13 January 2009
Member's Item – Medway Tunnel	Members' Items	Caroline Salisbury, Overview and Scrutiny Co-ordinator	To consider the sustainability of any future funding plan for Medway Tunnel.	13 January 2009
Strood Town Centre Action Plan	Policy development	Brian Weddell, Assistant Director, Medway Renaissance	Officers are requested to submit a timetable for producing a Strood Town Centre Action Plan, including retail, transport and housing to be brought forward as soon as possible and to be adopted as part of the Local Development Framework.	13 January 2009

Item	Work type	Responsible officer	Objectives	Timescale
New working hours for the Community Safety team	Service information	Gavin Wilders, Head of Safer Communities	The Committee requested a report on the revised shift pattern system of hours for the Community Safety team when they are available.	25 February 2009
Sport and Recreation Strategy	Pre-decision scrutiny	Gary Ingram, Sports, Leisure and Community Centres Manager	The Committee requested consideration of this matter before being submitted to Cabinet.	25 February 2009
Community Safety Partnership Plan 2009-2012	Policy development	Corinna Woollett, Community Safety Manager	Policy Framework Document - consideration of the annual rolling three-year plan.	25 February 2009
Critical success factors - 3 rd quarter	Performance management	Joy Kirby, Business Quality Assurance Manager	To review the third quarter critical success factors.	25 February 2009
Portfolio Holder in attendance - Portfolio Holder for Community Services	Executive accountability		To hold the Portfolio Holder to account for executive decision-making.	25 February 2009
Portfolio Holder in attendance - Portfolio Holder for Strategic Development and Economic Growth	Executive accountability		To hold the Portfolio Holder to account for executive decision-making.	7 April 2009
The Leader of the Council in attendance - Portfolio Holder for Regeneration	Executive accountability		To hold the Portfolio Holder to account for executive decision-making.	7 April 2009
CCTV Parking Enforcement Smart Car	Service information	Andy McGrath, Assistant Director, Frontline Services	To consider the operational deployment of the CCTV Smart Car.	7 April 2009
Possible funding for dedicated museum	Business management	Simon Curtis, Tourism and Heritage Manager	To investigate possible sources of external funding for a dedicated museum within Medway.	7 April 2009

Item	Work type	Responsible officer	Objectives	Timescale
Disabled Parking Bays Task Group	Scrutiny	Andy McGrath, Assistant Director, Frontline Services	To review the current criteria for the provision of disabled parking bays and report back on the findings/recommendations of the task group.	To be advised

Future meeting dates:

13 January 2009 (budget), 25 February 2009 and 7 April 2009

Work completed in 2008/20093 December 2008

- KCC Select Committee – High Speed 1 (CTRL) domestic rail services
- Tree Management Policy
- Storage of ammonium nitrate at Chatham Docks
- Parking charges update
- Strood impact study
- Kent Downs AONB Management Plan
- Performance Plan 2008/2009 mid year progress report

20 November 2008 (Special meeting)

- Award of Medway Park contract

21 October 2008

- Portfolio Holder for Community Safety and Enforcement in attendance
- Corporation Street Development Framework
- KCC Select Committee - High speed 1 (CTRL) domestic rail services
- Verge Parking Ban Pilot Schemes
- Fire Sprinkler Systems Policy
- Petitions

28 August 2008

- Community Safety Partnership Plan 2008-2011
- Museum Acquisition and Disposal Policy 2008-2012
- Local Area Agreements – update and next steps
- Critical success factors April – June 2008 (1st quarter)

29 July 2008

- Options appraisal for waste collection services

19 June 2008 (special)

- Chatham Centre and Waterfront Development Scheme
- Chatham Road Scheme

29 May 2008

- Veolia Annual Environmental Report 2007 update
- Local Transport Plan 2 – mid term delivery report on progress
- Black sack to blue bag change over
- Petitions